QUALITY ASSURANCE POLICY

Responsibility: Director of Student Experience and Academic Performance

Issue Date: 4th May 2022

Equality Impact Assessment: 26th January 2022

Version: 1

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Quality Assurance Policy

The assurance of quality is fundamental to the learning, teaching and assessing provided on behalf of the College and is practised by all staff in their daily work.

Quality is enhanced by working in a systematic manner to procedures which are designed to eliminate the occurrence of deficiencies.

To promote the highest standards of learning, teaching, assessing and services to support students at the College, procedures fundamental to the College's Quality Policy will be implemented at all times. Continuous improvement will also take place through the process of college self-evaluation.

It will be the responsibility of individual managers of curriculum areas and support areas to document, implement and integrate the requirements of quality procedures into working practices of the College.

All staff are responsible for ensuring that they comply with College quality systems and procedures. Our aim is for continuous enhancement in the quality of our provision through involvement of staff, student and stakeholders in the development, maintenance and monitoring of our quality systems.

The College management will ensure that all procedures are monitored and reviewed regularly to reflect the needs of students

It is the responsibility of the Performance staff to monitor the implementation of quality assurance systems in order to verify that necessary procedures and contracts are adhered to. In the absence of procedures, Performance will assist managers to design, implement and regularly audit new systems as required.

We aim to foster a culture of quality improvement and enhancement in all areas of the College. All staff are responsible for raising quality issues which improve the experience of students. Formal and informal feedback from students, staff and stakeholders is actively sought and action taken wherever possible within budgetary constraints.

Distribution

All Staff

Repository

Revision Log		
Date	Section	Description
August 2020	Throughout the Policy	Job titles updated to reflect changes in organisational structure
	Throughout the Policy	Learner changed to student
	Paragraph 3	Self Evaluation noted as process of continuous quality improvement
October 2021	Responsibility	Responsibility changed from VP Governance and Corporate Services to Director of Student Experience and Academic Performance
October 2021	Distribution	Quality Manual changed to Repository

THIS FORM TO BE UPDATED WHENEVER THERE IS A CHANGE IN ANY SYSTEM DOCUMENT				
Document Name	Document Owner	Revision Number	Date of Issue	Date of Withdraw
Quality Assurance Policy	Director of Student Experience and Academic Performance	1	04.05.22	